## **Create a Recurring Event**

Make an event a recurring one by clicking on the Recurrence button and select the settings in the Appointment Recurrence window.

| Save da Dela                          | Recurring Deret  Recarding Deret  Control  Contr |
|---------------------------------------|--|
| Subject:<br>Location:                 | Example of the set of  |
| Appeler<br>Staurs<br>Trus<br>Die vier | zölr ⊡Handar ⊡tvaslar ⊡Nrodesdar ⊡Nrodes<br>1019 @Hiday ⊡Saunilar ⊡Sanday  |
|                                       | An and the set of the  |

If the meeting is a recurring one but irregular, create first one meeting and drag it holding the Ctrl key down to other times.

Toistuvan tapahtuman luominen