## **Laptop Lending Terms of Service**

## Metropolia's RENTAL TERMS & CONDITIONS

- 1. I, as a Metropolia UAS patron, understand that by borrowing a laptop from the Metropolia UAS, I am responsible for the computer and all its components (hardware and software). I will reimburse Metropolia for any damages if the laptop or any software installed thereon is damaged, lost or stolen while checked out to me.
- 2. I understand that the laptop is meant for use only on Metropolia UAS campus area, and cannot be removed from the area. I understand laptops are available for checkout with a Metropolia UserID, in good standing, only. I will not leave the laptop or its components unattended.
- 3. I agree that I will not alter any settings or configurations on the laptop, nor will I save anything to the hard drive of the laptop.
- 4. I understand that the loan period for borrowing a laptop is four (4) hours and there is no fee to check out a laptop. I also understand that laptops must be returned to the laptop kiosk at least thirty (30) minutes prior to Metropolia campus closing, even if this does not allow me to use the laptop for the entire 4-hour loan period.
- 5. I understand that when the loan period has elapsed I must return the laptop to the kiosk. Until the laptop has been checked in, it is my responsibility. If the laptop is returned late, the ID will be blocked from further rentals.
- 6. I understand that Metropolia UAS will not be held responsible for any damage or loss of data or media due to any cause while using a Metropolia computer.
- 7. By pressing the "Agree Button" at the bottom of this page, I verify that I have read and understand the Laptop Loan agreement and the Laptop Loan Policy of Metropolia UAS.